

## Redditch Borough Council

### Record of a Council/Committee/Executive Committee Decision delegated to be made by an Officer

**This includes a record of an Executive Decision made by an officer under Regulation 13, Part 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 and other Decisions under the Openness of Local Government Bodies Regulations 2014**

<b>Item decided:</b>  Approval of a direct awarded supplier named D&K Heating Services Limited on EEM0026 Lot 2 framework to provide a compliant solution for commercial heating system callouts/24hr, servicing, maintenance, repairs and installation works within our housing property services communal / housing stock.	
<b>Officer who has taken the decision</b>	<b>Simon Parry</b>
<b>Date of the decision</b>	<b>7<sup>th</sup> May 2024</b>
<b>Reason for the decision</b>	<p>We require a contract and service level agreement in place to ensure all our commercial heating systems supplying multi occupancy blocks and flats provide the following:</p> <ul style="list-style-type: none"><li>• 24-hour Emergency Callout Cover</li><li>• Daytime Responsive Repairs Cover</li><li>• Planned Maintenance Cover</li><li>• Servicing, Legal and Regulatory Attendances and Remedial actions</li><li>• Installation Works required to maintain the stock and reduce breakdown and obsolesce.</li><li>• The continuation of central heating and hot water services serving our tenants at St Davids House, Mendip House, Bredon House and Malvern House.</li></ul>

<b>Date and source of Delegated Decision (if appropriate)</b>	<p>No delegation regarding the decision but Contract Responsibilities as follows:</p> <p><b>Simon Parry, 1<sup>st</sup> Contract Signatory</b></p> <p><b>Andrew Rainbow, 2<sup>nd</sup> Contract Signatory (as required)</b></p> <p><b>Darren Boswell, Contracts Administrator</b></p> <p><b>Phillip Arnold, Contract Nominee (Senior Gas Servicing and Compliance Officer)</b></p>
<b>Council/Portfolio/other member consulted – if applicable</b>	N/A
<b>Any interest declared by the Consultee - a note of dispensation granted by the Head of Paid Service is attached</b>	N/A
<b>Any interest declared by the Officer – a note of dispensation granted by the Head of Paid Service is attached</b>	N/A